

Missing Parts? Assembly Questions?

Call us at 1-866-816-3822 or email help@regencyof.com for immediate assistance.

REGENCY

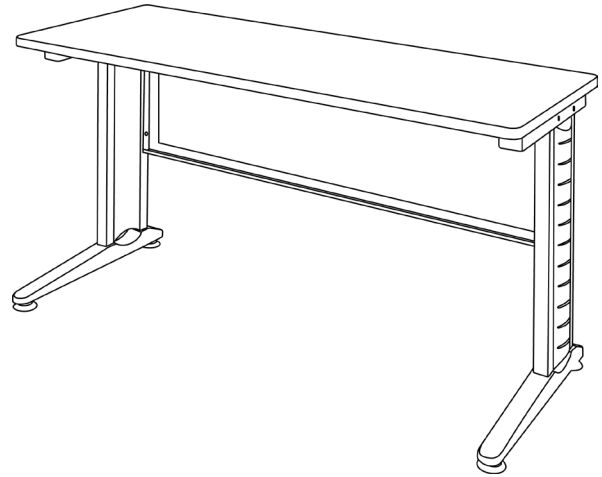
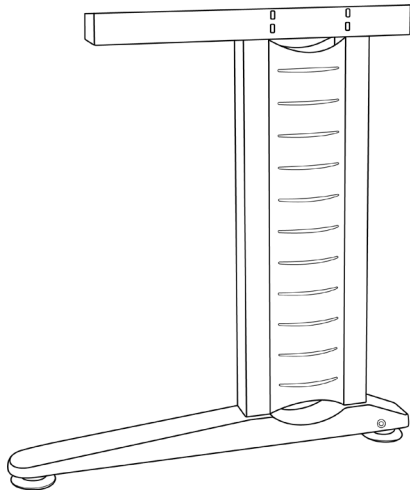
RGS FURNITURE

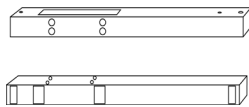
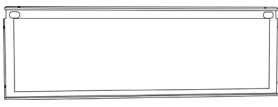



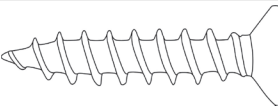
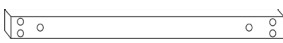
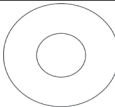
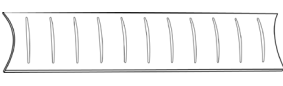
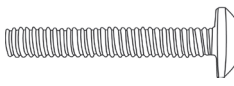

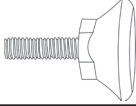
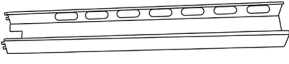
MCL28BK

Fusion Wire Management C-Leg Base

IO-CL28BK

Ion Wire Management C-Leg Base



#	Part	Qty	Image	#	Part	Qty	Image
A	Top Bracket	2		H	Modesty	1	
B	Foot Bracket	2		I	Table Top	1	
C	Back Support	2		J	Screws	6	
D	Front Support	2		K	Washers	4	
E	Exterior Leg Cover	2		L	Bolts	12	
F	Interior Leg Cover	2		M	Glides	4	
G	Wire Management Trough (Optional)	2					

IMPORTANT NOTICE:

Place all wooden parts on a clean and smooth surface such as a rug or carpet to avoid scratching the parts.
 Check to be sure that you have all parts and hardware.
 Remove all wrapping materials, including staples & packing straps before you start to assemble.
 Keep all hardware parts and packaging out of reach of children.
 Two person assembly recommended.

Product Care and Usage

Thank you for choosing Regency.

This piece of furniture was manufactured by Regency Seating Inc. With minimal care, your furniture will provide you years of quality service. Your satisfaction is important to us. If you need assistance with any of the below instructions, please contact our customer service department at 866-816-9822 or email us at customerservice@regencyof.com.

General

Your furniture should be dusted frequently using a soft, dry, lint-free cloth, dusting with the direction of the wood grain. Do not use chemicals or abrasive materials to clean surfaces. Regency also recommends the use of desk pads/ mouse pads for high use areas to protect finishes.

Care of Laminate/ Wood/ Veneer Surfaces

Gently wipe the surface to remove any surface dust. Clean with a damp cloth and dry with a lint-free cloth. Do not use furniture polish that contains waxes and oils. Do not use bleach-based cleaners on laminate as it may cause discoloration. While laminate is durable and easily cleaned, avoid using hard bristle brushes which may scratch the laminate surface. Avoid sliding objects over the surface to prevent scratching. The use of coasters is recommended to prevent stains from liquids.

Care of Metal Surfaces

Wipe smooth powder coat finishes and textured metals with a damp cloth. For stubborn stains and grease marks, use soap and water.

Care of Leather/ Vinyl Surfaces

Dust only with a clean, dry, lint-free cloth. Do not use polish, wax, or liquid cleaner.

Care of Fabric Surfaces

Regularly clean your fabric with a vacuum or light brush. For spills, use a damp sponge to blot area. Follow up by blotting with a dry, clean towel. Let air dry. Do not rub or scrub. Heat should never be used when cleaning spills or stains. It can cause stains to set and become permanent.

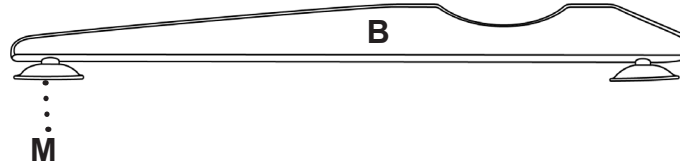
Care of Plastic/ Polypropylene Surfaces

Clean with a mild soap-and-water solution applied to a clean, lint-free cloth. Gently wipe the surface to remove any surface dust. Wipe dry with a new, clean, lint-free microfiber cloth

Care of Hardware

Regularly tighten all nuts, bolts and fasteners. Inspect all joints and fittings to be sure that all are secure. Check and report missing hardware or loose joints.

Step 1: Insert 2 Glides(M) into each of the Foot Brackets(B).

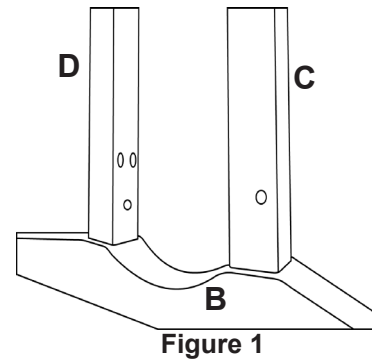
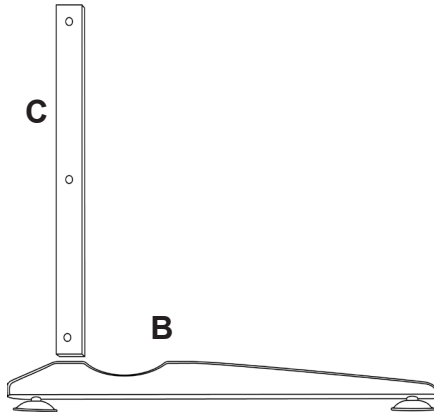


BEFORE STARTING STEP 2-5, NOTE THE HOLE PLACEMENT IN FIGURE 1.

The set of three holes on each of the Front Supports and Back Supports should face in toward one another.

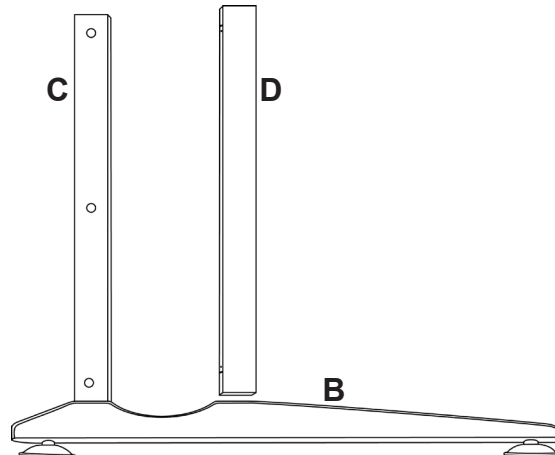
Step 2: Assemble Legs by inserting Back Supports(C) into each Foot Bracket(B).

NOTE: Modesty Holes on Back Supports should face interior side as shown below.

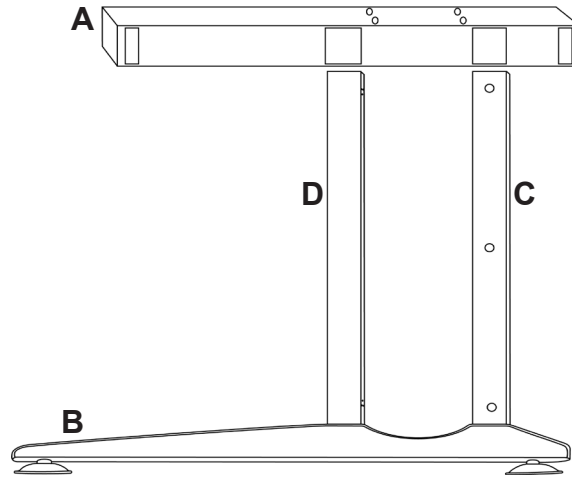


Step 3: Now insert the Front Supports(D) into each Foot Bracket(B).

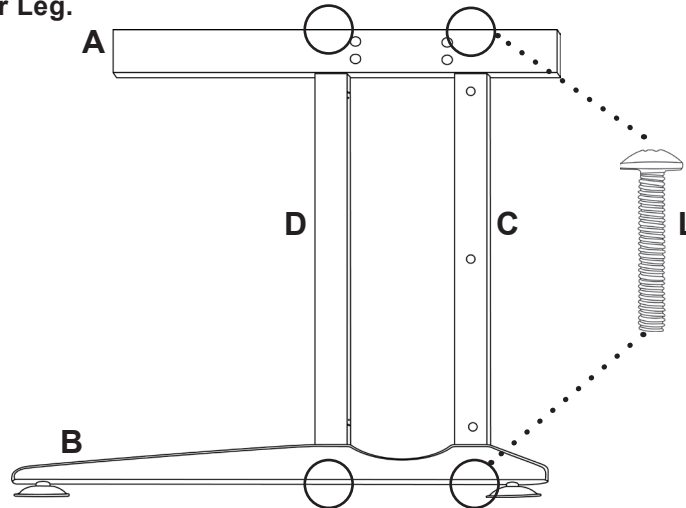
NOTE: Do not tighten bolts until all bolts have been started.



Step 4: Then insert each Top Bracket(A) into the Front Supports(D) and Back Supports(C).

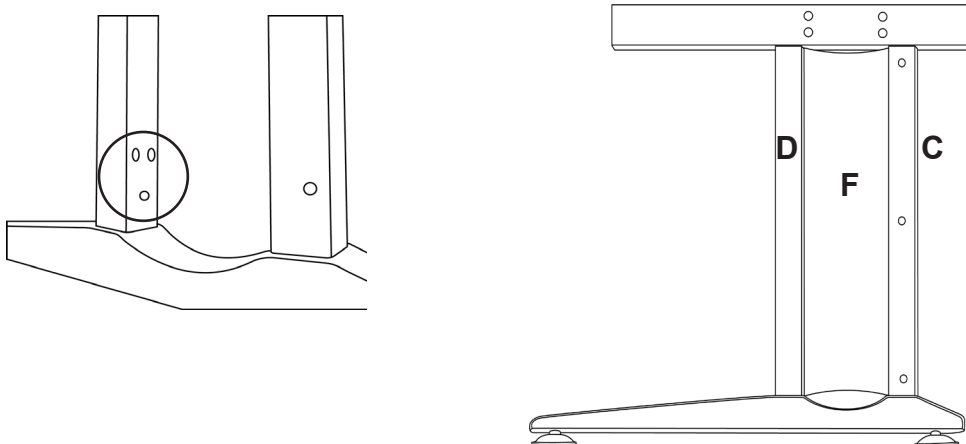


Step 5: Attach the Foot Brackets(B) and Top Brackets(A) to the Front Supports(D) and Back Supports(C) with 4 Bolts(L) per Leg.

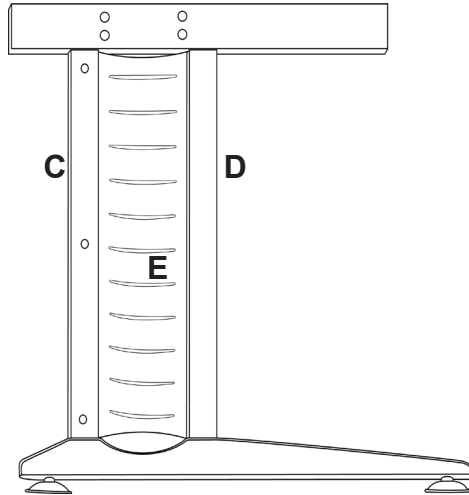


Step 6: Snap the Interior Leg Cover(F) into Back Support(C) and Front Support(D) using a rubber mallet.

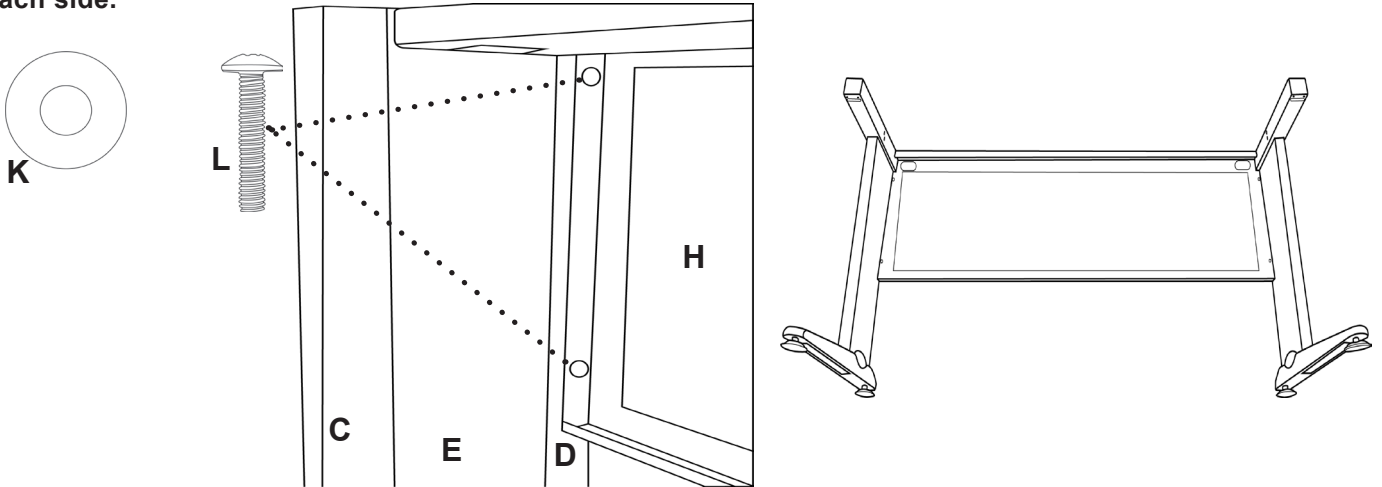
NOTE: Interior Leg Cover is installed on the side with the modesty holes



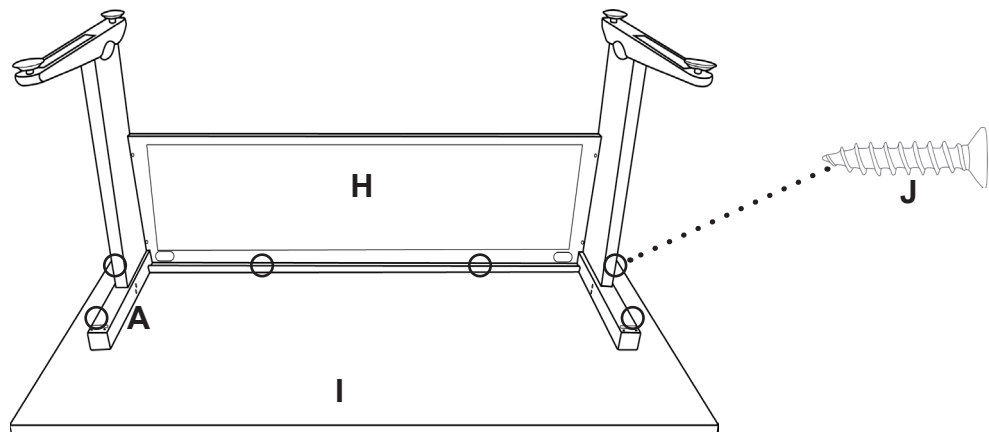
Step 7: Snap the Exterior Leg Cover(E) into Back Support(C) and Front Support(D) using a rubber mallet.



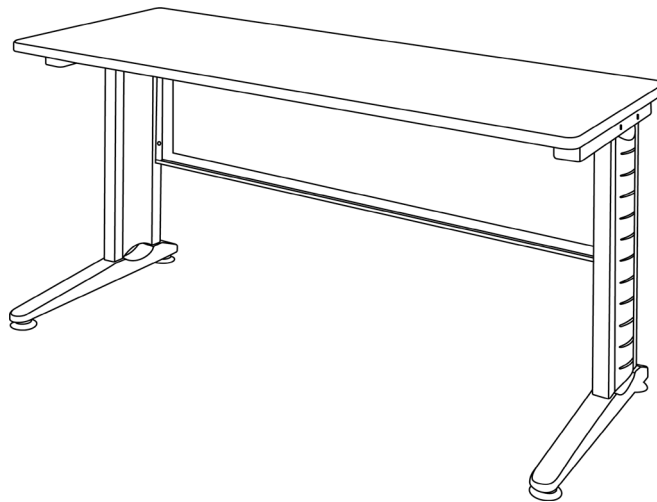
Step 8: Attach Modesty Panel(H) between legs with lip facing in, using 2 Bolts(L) and 2 Washers(K) for each side.



Step 9: Flip Table Top(I) upside down and align Top Support(A) of legs so there is an even amount of overhang on the left and right sides. Align the back of the top support to the back edge of the top. Use 4 Screws(J) to attach legs to top and 2 Screws(J) to attach the Modesty Panel(H) to the table top as well.



Step 10: Using (2) people, flip the desk upright.



OPTIONAL Step 11: Only do this step if you purchased a Wire Management tray:
Slide wire Management trays(I) together with hooks facing outside and hook onto Top supports(F) stretching to desired length



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We appreciate your feedback!**



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